

## Somerset County Council Forward Plan of proposed Key Decisions

The County Council is required to set out details of planned key decisions at least 28 calendar days before they are due to be taken. This forward plan sets out key decisions to be taken at Cabinet meetings as well as individual key decisions to be taken by either the Leader, a Cabinet Member or an Officer. The very latest details can always be found on our website at:

<http://democracy.somerset.gov.uk/mgListPlans.aspx?RPId=134&RD=0&FD=1&bcr=1>

Regulation 8 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 defines a key decision as an executive decision which is likely:

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

The Council has decided that the relevant threshold at or above which the decision is significant will be £500,000 for capital / revenue expenditure or savings. Money delegated to schools as part of the Scheme of Financial Management of Schools exercise is exempt from these thresholds once it is delegated to the school.

Cabinet meetings are held in public at County Hall unless Cabinet resolve for all or part of the meeting to be held in private in order to consider exempt information/confidential business. The Forward Plan will show where this is intended. Agendas and reports for Cabinet meetings are also published on the Council's website at least five clear working days before the meeting date.

Individual key decisions that are shown in the plan as being proposed to be taken "not before" a date will be taken within a month of that date, with the requirement that a report setting out the proposed decision will be published on the Council's website at least five working days before the date of decision. Any representations received will be considered by the decision maker at the decision meeting.

In addition to key decisions, the forward plan shown below lists other business that is scheduled to be considered at a Cabinet meeting during the period of the Plan, which will also include reports for information. The monthly printed plan is updated on an ad hoc basis during each month. *Where possible the County Council will attempt to keep to the dates shown in the Plan. It is quite likely, however, that some items will need to be rescheduled and new items added as new circumstances come to light.* Please ensure therefore that you refer to the most up to date plan.

Monthly version of plan published on 3 July 2017

For general enquiries about the Forward Plan:

- You can view it on the County Council web site at <http://democracy.somerset.gov.uk/mgListPlans.aspx?RPId=134&RD=0&FD=1&bcr=1>
- You can arrange to inspect it at County Hall (in Taunton).
- Alternatively, copies can be obtained from Scott Wooldridge or Julia Jones in the Community Governance Team by telephoning (01823) 359027 or 357628.

To view the Forward Plan on the website you will need a copy of Adobe Acrobat Reader available free from [www.adobe.com](http://www.adobe.com)  
Please note that it could take up to 2 minutes to download this PDF document depending on your Internet connection speed.

To make representations about proposed decisions:

Please contact the officer identified against the relevant decision in the Forward Plan to find out more information or about how your representations can be made and considered by the decision maker.

The Agenda and Papers for Cabinet meetings can be found on the County Council's website at:  
<http://democracy.somerset.gov.uk/ieListMeetings.aspx?CId=134&Year=0>

Weekly version of plan published on 3 July 2017

FP Refs	Decision Date/Maker	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring it to be considered in private?	Contact Officer for any representations to be made ahead of the proposed decision
<b>FP/17/03/07</b> First published: 13 March 2017	Not before 10th Jul 2017 Cabinet	Issue: Somerset Energy Innovation Centre Phase 2 Appointing a Construction Company Decision: To consider the report	Impact Study Cabinet Member Decision 09.02.17 Officer Non-Key Decision 27.04.15	Part exempt	Lynda Madge, Commissioning Manager – Economy & Planning Tel: 01823 356766
<b>Fp/17/05/08</b> First published: 1 June 2017	10 Jul 2017 Cabinet	Issue: Revenue Budget Monitoring Report End of May 2017/18 Decision: To consider the financial position for the 2017/18 Capital and Revenue Budgets as at the end of May 2017/18			Elizabeth Watkin, Service Manager - Chief Accountant Tel: 01823359573
<b>Fp/17/05/09</b> First published: 1 June 2017	10 Jul 2017 Cabinet	Issue: Development of the Medium Term Financial Plan 2018/19 Decision: To consider the proposed approach and the timescale for the MTFP 2018/19			Elizabeth Watkin, Service Manager - Chief Accountant Tel: 01823359573
First published: 26 June 2017	10 Jul 2017 Cabinet	Issue: End of May 2017/18 Performance report Decision: To receive the performance report based on the end of May 2017/18			Emma Plummer, Strategic Manager Performance Tel: 01823 359251

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<p><b>FP/17/04/07</b> First published: 24 April 2017</p>	<p>10 Jul 2017 Cabinet</p>	<p>Issue: Treasury Management End of Year Report 2016-17 Decision: That the Cabinet endorses the Treasury Management End of Year Report for 2016-17 and recommends its approval by Full Council on 19th July 2017.</p>	<p>TMSS 2016-17 TMSS App A 2016-17 TMSS App B 2016-17 TMSS App C 2016-17 TMPs V5 May 2016</p>		<p>Alan Sanford, Principal Investment Officer Tel: 01823 359585</p>
<p><b>FP/17/04/03</b> First published: 12 April 2017</p>	<p>Not before 10th Jul 2017 Public Health Director</p>	<p>Issue: Extension of Somerset Integrated Domestic Abuse Service contract Decision: To approve a 12 month extension to the current contract</p>	<p>Safer Somerset Partnership Domestic Abuse Annual Report 2015-16</p>		<p>Lucy Macready, Public Health Specialist- Community Safety Tel: 01823 359146</p>
<p><b>FP/17/05/06</b> First published: 18 May 2017</p>	<p>Not before 10th Jul 2017 Director of Commissioning for Economic and Community Infrastructure</p>	<p>Issue: Somerset Energy Innovation Centre Building Phase 2 acceptance of funding Decision: The acceptance of the offer of ERDF funding (£869,090), subject to legal acceptability of the final funding agreement, for the Somerset Energy Innovation Centre, Phase 2</p>			<p>Lynda Madge, Commissioning Manager – Economy &amp; Planning Tel: 01823 356766</p>

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<p><b>FP/17/06/01</b> First published: 7 June 2017</p>	<p>10 Jul 2017 Cabinet Member for Resources and Economic Development</p>	<p>Issue: Disposal of Property at Northgate, Bridgwater Decision: Authority to conclude negotiations for the disposal of surplus land, completion of the Joint Venture Agreement with Sedgemoor District Council with associated land transfers and lease and the grant of an Academy Lease to the Clevedon Learning Trust</p>	<p>Disposal of property at Northgate, Key decision 4 march 2011 Disposal of Property at Northgate, Key decision 14 January 2015 Proposed disposal of property at Northgate Bridgwater</p>		<p>Charlie Field, Estates Manager, Corporate Property Tel: 01823355325</p>
<p><b>FP/17/05/05</b> First published: 15 May 2017</p>	<p>Not before 12th Jul 2017 Cabinet Member for Adult Social Care</p>	<p>Issue: Commissioning of Mental Health Services in Somerset: Community outcomes based preventative and enablement support services Decision: Agreement to approve the Award of contracts for the provision of Mental Health Services in Somerset (as above) following a comprehensive EU compliant tender process</p>	<p>Tender Evaluation Report Impact Assessment Non-key decision to commence a procurement process for contracts for the provision of Mental Health Services in Somerset (as above)</p>	<p>Part exempt</p>	<p>Stephen Barker, Adults and Health - Senior Commissioning Officer</p>
<p><b>FP/17/05/03</b> First published: 15 May 2017</p>	<p>Not before 17th Jul 2017 Cabinet Member for Business Investment &amp; Policy</p>	<p>Issue: Contract to supply books to Library Service Decision: To award the contract to the preferred supplier(s) as an outcome of the ESPO led procurement for the supply of books.</p>	<p>ESPO Framework 376F_14</p>	<p>Part exempt</p>	<p>Tabitha Witherick, Service Manager: Development Tel: 01823357480</p>

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<p><b>FP/17/06/05</b> First published: 12 June 2017</p>	<p>Not before 17th Jul 2017 Cabinet Member for Children and Families, Cabinet Member for Public Health and Wellbeing</p>	<p>Issue: Family Hubs and the future delivery model Decision: Joint Cabinet Member decision to agree the future delivery model for consultation and extend the current public health nursing contract for 12 months</p>		<p>Part exempt</p>	<p>Alison Bell, Consultant in Public Health, Public Health, Philippa Granthier, Assistant Director - Commissioning and Performance, Children's Services Commissioning Tel: 01823 359054</p>
<p><b>FP/17/02/01</b> First published: 14 February 2017</p>	<p>Not before 17th Jul 2017 Commercial &amp; Business Services Director</p>	<p>Issue: Award of Contract for the provision of a 3 Classroom Block at Court Fields School, Wellington Decision: To approve the awarding of the contract to the successful contractor</p>	<p>Confidential Financial Report Capital Programme Paper</p>	<p>Part exempt</p>	<p>Carol Bond, Project Manager, Property Programme Team Tel: 01823 355962</p>
<p><b>FP/17/04/09</b> First published: 24 April 2017</p>	<p>Not before 17th Jul 2017 Commercial &amp; Business Services Director</p>	<p>Issue: Heathfield School, Taunton - Proposed Art and Science Blocks Decision: Awarding of Contract for Construction of Proposed Art and Science Blocks</p>		<p>Part exempt</p>	<p>Carol Bond, Project Manager, Property Programme Team Tel: 01823 355962</p>
<p><b>FP/17/05/02</b> First published: 12 May 2017</p>	<p>17 Jul 2017 Cabinet Member for Business Investment &amp; Policy, Cabinet Member for Children and Families</p>	<p>Issue: Revision of Section 106 contributions formula for Early Years Provision Decision: To increase the Section 106 contributions formula for Early Years Provision from 3.5 places per 100 houses to 5 funded places from 1st September 2017</p>	<p>Early education and childcare; Statutory guidance for local authorities (2017) Early Years and School Place Planning Infrastructure Growth Plan (2016) - <a href="http://www.somerset.gov.uk/EducationIGP">www.somerset.gov.uk/EducationIGP</a></p>		<p>Charlotte Wilson, Service Manager Early Years Commissioning Tel: 01823 357386</p>

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<p><b>FP/17/06/04</b> First published: 13 June 2017</p>	<p>26 Jul 2017 Commercial &amp; Business Services Director</p>	<p>Issue: Disposal of Surplus Land and Buildings July 2017 Decision: Authority to conclude negotiations for the disposal of surplus land and farms including those disposals to be conducted via public auction, as appropriate.</p>	<p>Cabinet Minutes June and July 2010: County Farm Review Cabinet Member Key Decision 18 October 2010: County Farm Estate – Outcome of farm by farm reviews</p>	<p>Part exempt</p>	<p>Charlie Field, Estates Manager, Corporate Property Tel: 01823355325</p>
<p><b>FP/17/04/08</b> First published: 24 April 2017</p>	<p>Not before 31st Jul 2017 Director of Commissioning for Economic and Community Infrastructure, Finance &amp; Performance Director</p>	<p>Issue: Approval to accept Highways England Growth &amp; Housing Fund award toward the M5 J25 improvement scheme. Decision: To accept the funding awarded by Highways England &amp; sign the funding agreement</p>	<p>Copy of the funding agreement to be signed.</p>		<p>Sunita Mills, Service Commissioning Manager Tel: 01823 359763</p>
<p><b>FP/17/06/07</b> First published: 26 June 2017</p>	<p>Not before 31st Jul 2017 Director of Commissioning for Economic and Community Infrastructure</p>	<p>Issue: Authorise the purchase of Land at Cathedral Park, Wells for the development of Wells Technology Enterprise Centre. Decision: Authority to: • Purchase of land at Cathedral Park, Wells for the development of the Wells Technology Enterprise Centre</p>	<p>Any relevant decision paper which have acted as precursors to this decision paper.</p>		<p>Nathaniel Lucas, Senior Economic Development Officer Tel: 01823359210</p>

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<p><b>FP/17/06/10</b> First published: 30 June 2017</p>	<p>Not before 31st Jul 2017 Cabinet Member for Children and Families</p>	<p>Issue: Capital Funding Investment Expansion of Bridgwater College Academy Decision: Approval to fund expansion of Bridgwater Academy to meet Local Authority Statutory Duty to provide sufficient school places</p>	<p>School Place Planning Infrastructure Growth Plan for Somerset 2017</p>		<p>Elizabeth Smith, Service Manager – Schools Commissioning Tel: 01823 356260</p>
<p><b>FP/17/06/08</b> First published: 27 June 2017</p>	<p>16 Aug 2017 Cabinet</p>	<p>Issue: Award of a contract for the provision of highway improvements at Yeovil Western Corridor Decision: To consider awarding a contract for highway junction improvement and associated works at Yeovil Western Corridor</p>			<p>Mike O'Dowd-Jones, Strategic Commissioning Manager – Highways and Transport Tel: 01823 356238</p>
<p><b>FP/17/06/09</b> First published: 27 June 2017</p>	<p>16 Aug 2017 Cabinet</p>	<p>Issue: Our County - Joint Strategic Needs Assessment (JSNA) Annual Summary 2017 Decision: To consider the annual JSNA and any recommendations</p>			<p>Pip Tucker, Public Health Specialist Tel: 01823 359449</p>



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<p><b>FP/17/06/06</b> First published: 21 June 2017</p>	<p>Not before 1st Sep 2017 Director of Commissioning for Economic and Community Infrastructure, Finance &amp; Performance Director</p>	<p>Issue: Decision to accept European Structural and Investment Funds (ESIF) for the Connecting Devon and Somerset Broadband Programme, sign up to the terms and conditions of the funding agreement, and to enter into service agreements with delivery partners to Decision: Accept the funding, sign up to the funding agreement and enter into service agreements with delivery partners</p>	<p>Funding agreement Service agreements with delivery partners</p>	<p>Part exempt</p>	<p>Nathaniel Lucas, Senior Economic Development Officer Tel: 01823359210</p>
<p><b>Fp/17/03/11</b> First published: 29 March 2017</p>	<p>Not before 13th Sep 2017 Cabinet Member for Resources and Economic Development</p>	<p>Issue: Review of the Asset Management Plan and the 2017/18 potential disposals programme Decision: Review of the Asset Management Plan and approval to the 2017/18 potential disposals programme</p>			<p>Claire Lovett, Head of Property Tel: 07977412583</p>
<p><b>FP/17/05/10</b> First published: 1 June 2017</p>	<p>27 Sep 2017 Cabinet</p>	<p>Issue: Proposal for the development of joint commissioning for Health and Social Care Decision: To consider the proposals</p>			<p>Trudi Grant, Public Health Director Tel: 01823 359015</p>
<p><b>FP/16/05/02</b> First published: 9 January 2017</p>	<p>27 Sep 2017 Cabinet</p>	<p>Issue: Road Safety Strategy Update Decision: To agree to adopt the updated Road Safety Strategy</p>			<p>Sunita Mills, Service Commissioning Manager Tel: 01823 359763</p>

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<p><b>FP/17/07/02</b> First published: 3 July 2017</p>	<p>Before 30 Sep 2017 Cabinet Member for Highways and Transport</p>	<p>Issue: To award procurement contract for the replacement of tail-lift vehicles with low-floor buses and people carriers. Decision: The purchase of replacement passenger transport vehicles that will improve accessibility for elderly, frail or disabled users across Somerset and facilitate future financial savings</p>	<p>Low Floor Minibus / People Carrier Procurement Business Case</p>		<p>Jane Newell, Service Commissioning Manager Highways and Transport Tel: 01823 6738</p>